



Information for aftercare and holiday club at Candi's Playschool

Please take note of the following important information regarding the aftercare and holiday club programme.

Cost:

- R850 per month for 5-day week until 5pm
- R580 per month for 5-day week until 3pm
- R630 per month for 3-day week until 5pm
- R420 per month for 3-day week until 3pm
- R70 per day ad hoc fee
- R750 holiday club

Aftercare is payable in advance, by the 3rd of each month. Holiday Club is charged as an additional fee.

Sleep time

Please inform the School Principal or your class teacher if your child still needs an afternoon nap, so she can inform the aftercare teacher.

Sleep time will be from 1pm – 2.30pm.

For hygiene purposes as well as comfort reasons, kindly supply the school with the following items for your child's sleep time (beds are provided):

1. Light blanket
2. Pillow in a pillowcase
3. A comfort sleep item, should they use one such as a dummy, taglet, dudu etc.

NB: Please ensure these are all clearly marked with an iron on label or permanent marker with your child's name.

During sleep time your child will be settled down by the assistant teacher on duty who will then supervise the children for the duration of sleep time.

We understand that sleeping at school will be quite unfamiliar to most of the children, so although they will be encouraged to sleep, at no time will any child be forced to do so.

Communication with the aftercare teacher

You are welcome to contact the aftercare teacher during the afternoon on 082 054 5104 or alternatively you can contact on the school telephone number 067 133 4960, should you need to get hold of her regarding someone else collecting your child, or in case that you are running late.

Snack time

All full day aftercare children will be given a hot lunch at school and offered a mid-afternoon snack at 3pm daily. If your child is allergic to any food item, please make sure that the aftercare teacher is fully aware of this. Your child's water bottle will be refilled throughout the afternoon with fresh water.

Times

Aftercare runs from 1pm until 5pm daily. You are welcome to collect your child anytime during the afternoon. Please note that there will be a penalty for repeat late offenders who will be invoiced at the end of each month. Please keep in mind that both the aftercare teacher, and the assistants need to get home to their families.

Afternoon schedule

A flexible afternoon programme will be followed such as:

1pm – 2.30pm	Sleep time if applicable
1pm – 2pm	Structured outside play
2pm – 3pm	Teacher led activity
3pm	Afternoon snack
3.15pm – 4.15pm	Free outside play and tidy up time
4.15pm	Story time
4.30pm – 5pm	Indoor play time and TV time

TV time

During the last half an hour of aftercare, the children will watch a programme on TV as well as have the opportunity to play in the classroom. The programme offered on TV will be child friendly and will be appropriate for the various ages. For example: Mickey Mouse, Cocomelon, Doc Mc Stuffins, Bible adventure, Paw Patrol etc.

Holiday club

The aftercare teacher and assistants will run one week of Holiday Club during each set of school holidays. The Holiday Club will run from 8am – 1pm daily and normal aftercare will run until 5pm for all aftercare children daily and will include both structured and free play activities. Your child will be offered a mid-morning snack as well as a mid-afternoon snack, however you will be required to provide a lunch box for your child. You will receive details of the Holiday Club theme and schedule closer to school holidays.

If your child is attending holiday club and they have a sibling outside the school and would like to join, please let us know and we are happy to have them for the week at the same fee as our Candis children. Please note we have limited space, so early enrolment would need to be done.

General

- If your child is in nappies, please ensure there are enough nappies and wet wipes packed into their bag for each day. Please ensure all wet wipes are labelled with your child's name with permanent marker a label.
- Please also make sure there is an extra set of clothing in your child's school bag.
- If your child will no longer be attending the aftercare, one month's notice is required.

Contact numbers for aftercare staff:

Aftercare Teacher: Tandi - 082 054 5104

Principal: Fay 067 133 4960

If you would like to register your child for aftercare or holiday care, please fill in and return the attached form to the office or to your class teacher.

Many thanks,

Fay.

Aftercare and holiday club information form

Child's full name: _____ Date of Birth: _____

Allergies / medical condition: _____

Mom's name and contact number: _____

Dad's name and contact number: _____

Family / friend who can be contacted in case of an emergency: _____

Who will the child be collected from aftercare by: _____

(if anyone else is to collect your child please ensure that you have let the aftercare teacher know before hand).

This is to confirm that I, _____ Parent / Guardian of _____, hereby give permission for my child to attend aftercare and holiday care at Candi's Playschool, which takes place out of the normal half day, school hours. I further acknowledge that the Terms and Conditions and Indemnity form which make up part of my child's Enrolment forms, and which have previously been signed by me and are in the possession of Candi's Playschool, apply to my child's attendance of after school and holiday care at Candi's Playschool.

Signed on this the _____ day of _____ 2023

Signed by: _____

Full name: _____